

Google Classroom

CHANGE EMAIL NOTIFICATIONS

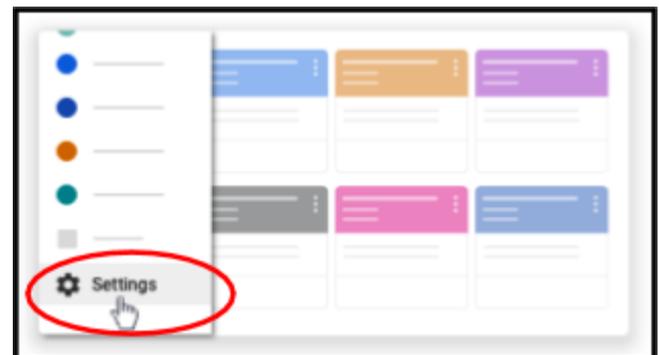
Staff and students can modify their Google Classroom notifications to reduce the number of emails from Google Classroom.

Go to classroom.google.com.

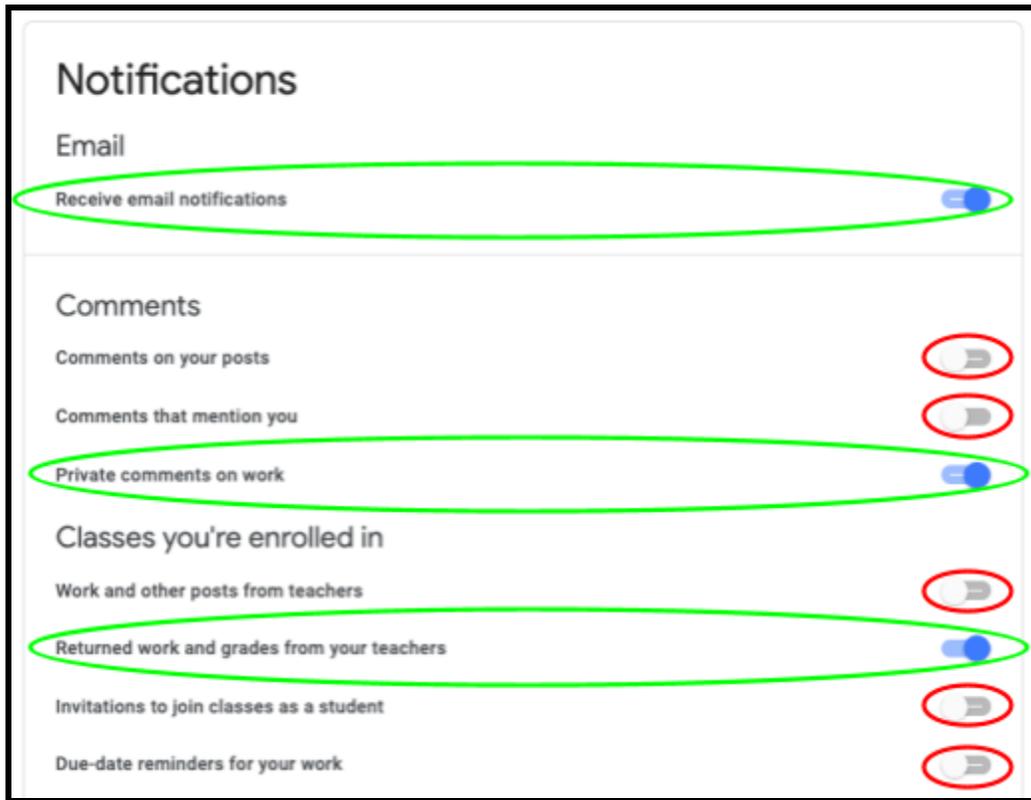
1. At the top, click **Menu** ☰



2. Click **Settings**. (You might need to scroll down.)



3. Suggested Notification Settings:
 - a. **Receive email notification** - ON
 - b. **Private comments on work** - ON
 - c. **Returned work and grades from your teachers** - ON



Here's an explanation of all the [email notification settings](#) in Google Classroom.

Student notifications	
To know when...	Turn on:
Someone comments on your post	Comments on your posts
Someone mentions you in a post or comment	Comments that mention you
A teacher sends you a private comment	Private comments on work
A teacher creates an assignment, question, or announcement	Work and other posts from teachers
A teacher grades or returns work	Returned work and grades from your teachers
A teacher invites you to a new class	Invitations to join classes as a student
You have unsubmitted work that's due within 24 hours	Due-date reminders for your work